

Chief, Services Branch, A&M

4 November 1947

Executive for Administration and Management

Policy re Telephone Installations for OSO

1. In order to insure against compromise of security, the following policy is established relative to telephone installations in the private homes of members of the Office of Special Operations:

a. Please establish with the telephone company an agreement whereby we can use as the basis for certain telephone installations the statement that confidential reasons preclude furnishing the details of justification normally requested by the company.

b. Please accept from the OSO requests for arranging for the installation of telephones in private homes of their employees the statement that confidential reasons preclude the furnishing of detailed justification.

2. The Executive Officer of SO has assured me that in future he will personally screen all requests with any borderline implications and will hold the number to an absolute minimum commensurate with essential operational requirements.

3. Should you meet any complications with the telephone company in connection with the above, please inform me personally.

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[REDACTED]

cc: Asst Dir OSO

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